

Grievance Handling Process

Grievance Mean:

Employee who have any kind of dispute with other employee or colleague or HOD, he or she can file Grievance against them.

We have very formal process to handling Grievance...

- Firstly you can resolve your problem by interference of Department Head.
- If no satisfactory solution is there you can file Grievance by writing simple application in your word and give it to HR department.
- HR department & HOD concern department jointly look it to matter and try to resolve conflict.
- M.D is involved if it is required in last stage if Employee is not satisfied with efforts of HR Department.